



2021 Goal Performance Dashboard

Manager's Office

	Q1	Q2	Q3	Q4
Have 80% of all department goals met within 12 months.				
Create, Develop and implement workforce development sessions within 12 months.				
Update internal Human Resource filing system within 10 months.				

Assessing

	Q1	Q2	Q3	Q4
Continue a GIS review and onsite visits of Residential/Commercial class properties and update 1,000 photos of residential homes.				
Conduct the necessary Agricultural appraisals and re-measure 23 improved agricultural properties within 12				
Attend continuing educational classes as mandated by the State Tax Commission to meet State criteria for MAAO certification for the Assessor and Assistant Assessor and continuing education hours for MCAT certification renewal for Assessing Dept. Support staff.				

Clerk & Elections

	Q1	Q2	Q3	Q4
Research, coordinate, and implement a cemetery beautification project within Hurd cemetery within 12 months.				
Using memorial funds, coordinate and implement a cemetery beautification project within Gunnisonville cemetery.				
Complete an initial phase of Gunnisonville cemetery expansion by preparing 2 acres for development.				
Coordinate with Treasurer's Office to implement the changes to the Uniform Chart of Accounts within 12 months.				
Create a comprehensive GANTT chart for the election process and implement for next election.				
Cleanup and removal of unneeded election materials that are currently stored in the Township Archive within 12 months.				

Treasurer

	Q1	Q2	Q3	Q4
Integrate software solutions and online payment platforms to increase contactless transactions and realize operational efficiencies within 12 months.				
Review all comprehensive internal control procedures and ensure adherence to sound controls, policies and practices within 10 months.				
Utilize publications and social media to educate and communicate with residents on tax and utility matters. Compose 12 monthly E-news articles; six Facebook posts; and two newsletters columns of relevance for residents.				

Police

	Q1	Q2	Q3	Q4
Most departmental policies and procedure regarding high liability situations were last updated in 2005. A complete update of these policies including, but not limited to, Use of Force, Use of Weapons, Pursuits and Deadly Force within 12 months.				
Within 12 months DeWitt Charter Township Police Department hand-held and mobile radios will be replaced with enhanced technology ensuring better, clearer communication amongst dispatchers and all emergency services to sync with Clinton County Central Dispatch's newly upgraded radio system.				
To enhance the image of the DeWitt Charter Township Police Department by being an integral part of our community by participating in 15 community events (parades, speaking engagements, school related functions, etc.).				

Fire

	Q1	Q2	Q3	Q4
Advance the professional education of the department by the implementation of cross training measures by the members of the department and provide additional education and training of members through the State of Michigan, National Fire Academy, and Michigan State Firemen's Association within 12 months.				
Place the new rescue unit into service with education and operational training requirements of the unit within 3 months.				
Hold quarterly opportunities for members of the community to learn CPR.				
Research, develop and implement a collaboration with MI Prevention to install smoke and carbon dioxide alarms for at risk citizens over age 40 and children under age.				

Planning & Zoning

	Q1	Q2	Q3	Q4
Update the Zoning Ordinance (mixed use and planned unit development ordinances) as needed to support business development and encourage unique housing options within 6 months.				
Update the Planned Unit Development standards to promote conservation and environmental sustainability within 6 months.				
Update Zoning Ordinance (mixed use, planned unit developments, Redevelopment Ready Communities concepts) as needed to complement the Comprehensive Development Plan and new legislation pertaining to Planning and Zoning within 6 months.				
Implement non-motorized transportation plan, increase funding of transportation system via additional general fund dollars, grants, transportation millage, special assessments and/or additional State funding within 12 months.				

Building

	Q1	Q2	Q3	Q4
Use the Dangerous Building Ordinance to streamline the process of eliminating blighted/unsafe structures within 10 months.				
Research, develop and implement a scanning project where all Building Department files will be scanned into address folders in BS&A for the purpose of streamlining data retrieval within 12 months.				
Create new filing system for Building Department documents based on Address to promote ease of access with 10 months.				

Color Scale	
	Not Started
	Behind / Not Complete
	In Progress
	Close to Complete / Complete