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Bruce Keilen
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Dale Dailey
Adam Bertram
Erika Hayes
Abby Lorenzen
Mike Nolen



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Community Development Director
Brett C. Wittenberg

Planner
Vacant

Recording Secretary
Kelli Furgason

**PLANNING COMMISSION
AGENDA
MONDAY, MARCH 6, 2023
7:00 p.m.**

Public may choose to attend in person or listen and participate at the phone number below.

**Meeting Dial-in: (623) 600-3750
PIN: 346832**

The call will be muted to reduce interference with proceedings. The public will be invited to make comments during the public comment sections of the meeting as well as before any vote. If you desire to comment, you will be invited to dial 5* so that we can unmute your line. Please contact the Planning Department at (517) 669-6576 with additional questions.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES: [February 6, 2023 Meeting](#)

CORRESPONDENCE: None

PUBLIC COMMENTS: (Non-Agenda Items or an Agenda Item that is not covered by a Public Hearing. Requests to speak should be made from the podium at this time.)

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- I. [Site Plan Review #23-150002 from Biggby Coffee](#) – to construct and operate a drive-through facility associated with the existing Biggby Coffee in the Schavey Plaza Shopping Center at 13181 Schavey Road; consisting of approximately 1,092 SF on an approximately 8.48-Acre parcel located north of Old Hickory Trail, east of Schavey Road, and south and west of Hitching Post Road, in the northeast ¼ Section 18 of DeWitt Charter Township (Parcel #050-170-000-084-00).

- II. **Special Use Permit - #23-990002 from Simtech Outdoor Solutions** – to operate an open-air business. The subject site is located at 16441 S US 27, north of Coleman Road, south of E. State Road, east of Old US 27, and west of Granger Meadows Lane, in Section 34 of DeWitt Charter Township (Parcel #050-034-200-080-00). **Receive and Set for a Public Hearing to be held on Monday, April 3, 2023.**

- III. [Ordinance Amendment](#) - Discussion

PRESENTATION:

- I. [Master Citizen Planner Capstone Presentation](#) – *Ethics: Things to Consider and Why They Matter*

EXTENDED PUBLIC COMMENTS ON NON-AGENDA ITEMS: (Must be made from the podium.)

REPORTS:

- I. Trustee

- II. Zoning Board of Appeals

- III. Committees

- IV. Staff

DISCUSSION

ADJOURNMENT

Public Participation Policy:

- 1. Public comments on agenda items shall be limited to 3 minutes. Any citizen may address the Planning Commission regarding any Agenda item at this time, or they may reserve time to address the Board when an Agenda item is discussed.

2. Extended public comments - limited to 5 minutes. Any topic of Township interest can be addressed.

DeWitt Charter Township will provide to individuals with disabilities reasonable auxiliary aids and services which are needed to fully participate in any Township meeting providing a seventy-two (72) hour notice is received by phone or in writing. Contact DeWitt Charter Township, Clerk's office, 1401 W. Herbison Road, DeWitt, MI 48820, phone: (517) 668-0270, to request the necessary assistance.