

SUPERVISOR
Rick Galardi

CLERK
Adam Cramton

TREASURER
Sandy Stump




1401 W. Herbison Road, DeWitt, MI 48820-7900

TRUSTEES
David Fedewa
Steve Smith
Brian Ross
David Seeger

MANAGER
Andrew Dymczyk

TO: Township Board

FROM: Andrew Dymczyk, Township Manager 
Brett Wittenberg, Community Development Director

SUBJECT: Webb Road Pathway Project Budget Adjustment

DATE: March 23, 2023

At the January 23rd Board meeting, a budget adjustment was approved for the Webb Road Pathway project to reflect a revised estimate provided by the Clinton County Road Commission. The project bids have been received and the total cost is beyond the contingency we had established. I would recommend a budget adjustment to reflect the bid price of the project in an amount of \$40,000 and authorize the Manager's Office, Clerk, and Supervisor to execute project documents.

Attached is the executed project agreement from January 2023 for reference.

STRATEGIC PLAN:

Strategic: Fiscal and Organizational Excellence

Strategies: Maintain sound fiscal policies and budgets that allow the Township to address service needs and maintain community quality.

SUGGESTED ACTION:

1. Authorize the Manager's Office, Clerk and Supervisor to execute an agreement with the Clinton County Road Commission for the Webb Road Pathway project at an estimated Township cost of \$402,750 (cost includes \$40,000 project contingency).
2. Approve the following budget adjustments to the 2023 Budget:

\$40,000

To: 101-446-977-950
Roads Capital Outlay NMT

From: 103-000-955-000
425 Reserve

March 21, 2023

AGREEMENT FOR IMPROVEMENTS ON CLINTON COUNTY ROADS

PROJECT NO.: 521.005.900571

This agreement made and entered into this _____ day of _____ by and between the Township Board of DeWitt Charter Township, Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the county primary and local roads listed below, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Construction of the Webb Road Pathway project. This agreement covers PE and CE services (Consultant Costs), construction improvements completed under the MDOT-LAP let contract (Construction Costs), and reimbursement of CCRC costs for project administration (Admin Costs). The project is scheduled for construction in 2023.

Item	Budget	Grant Share	Twp Share
Construction Costs*	\$670,850	\$428,000	\$242,850*
Consultant Costs	\$107,900	\$0	\$107,900
Admin Costs	\$12,000	\$0	\$12,000
Other	\$0	\$0	\$0
Project Contingency	\$40,000	\$0	\$40,000
TOTAL	\$830,750	\$428,000	\$402,750

*Construction Costs are based on the final estimate turned in to MDOT on 12/22/2022, actual bid costs will be received in April of 2023. Any cost or scope changes impacting the total Township share will require amendment of this agreement, signed by CCRC and the Township, prior to directing the Engineering Consultant, or Contractor to proceed with changes.

ESTIMATED DEWITT CHARTER TOWNSHIP COST \$402,750
COST SHARE DOES NOT APPLY TO THIS PROJECT

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE DEWITT CHARTER TOWNSHIP BOARD

_____ SUPERVISOR

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ CHAIRPERSON

_____ MEMBER

_____ MEMBER

January 10, 2023

AGREEMENT FOR IMPROVEMENTS ON CLINTON COUNTY ROADS

PROJECT NO.: 521.005.900571

This agreement made and entered into this 16 day of February by and between the Township Board of DeWitt Charter Township, Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the county primary and local roads listed below, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Construction of the Webb Road Pathway project. This agreement covers PE and CE services (Consultant Costs), construction improvements completed under the MDOT-LAP let contract (Construction Costs), and reimbursement of CCRC costs for project administration (Admin Costs). The project is scheduled for construction in 2023.

Item	Budget	Grant Share	Twp Share
Construction Costs*	\$631,000	\$428,000	\$203,000*
Consultant Costs	\$107,900	\$0	\$107,900
Admin Costs	\$12,000	\$0	\$12,000
Other	\$0	\$0	\$0
Project Contingency	\$40,000	\$0	\$40,000
TOTAL	\$790,900	\$428,000	\$362,900

*Construction Costs are based on the final estimate turned in to MDOT on 12/22/2022, actual bid costs will be received in April of 2023. Any cost or scope changes impacting the total Township share will require amendment of this agreement, signed by CCRC and the Township, prior to directing the Engineering Consultant, or Contractor to proceed with changes.

**ESTIMATED DEWITT CHARTER TOWNSHIP COST \$362,900
COST SHARE DOES NOT APPLY TO THIS PROJECT**

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE DEWITT CHARTER TOWNSHIP BOARD

<u>[Signature]</u> SUPERVISOR	<u>[Signature]</u> WITNESS
<u>[Signature]</u> CLERK	<u>[Signature]</u> WITNESS
<u>[Signature]</u> TREASURER	<u>[Signature]</u> WITNESS

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

<u>[Signature]</u> CHAIRPERSON	<u>[Signature]</u> WITNESS
<u>[Signature]</u> MEMBER	<u>[Signature]</u> WITNESS
<u>[Signature]</u> MEMBER	<u>[Signature]</u> WITNESS