

**Chair**  
Bruce Keilen  
**Vice-Chair**  
Kristen Krol  
**Secretary**  
Abby Lorenzen  
**Commissioners**  
Steve Musselman, Trustee  
Dale Dailey  
Marsha Zimmerman  
Tim Fair  
Adam Bertram  
Mike Nolen



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**Community Development Director**  
Tory Niewiadomski

**Township Planner**  
Brett Wittenberg

**Recording Secretary**  
Linda K. Parkinson

**PLANNING COMMISSION  
MINUTES  
MONDAY, AUGUST 1, 2016  
7:00 p.m.**

The regularly scheduled meeting of the Planning Commission was called to order by Chairman Keilen at 7:00 p.m.

The Pledge of Allegiance to the Flag was said by those present.

ROLL CALL by Secretary Lorenzen.

MEMBERS PRESENT: Keilen, Krol, Lorenzen, Bertram, Fair, Dailey, Musselman, Nolen.

MEMBERS ABSENT: Zimmerman.

APPROVAL OF AGENDA **Fair moved to approve the Agenda as presented. Supported. MOTION CARRIED.**

APPROVAL OF MINUTES **Fair moved to approved the minutes of the July 5, 2016 meeting as printed. Supported. MOTION CARRIED.**

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS:

**I. Proposed Ordinance Amendment 42.9 – Shooting Ranges**

Community Development Director Tory Niewiadomski briefly reviewed staff's memorandum dated July 28, 2016 pointing out changes that were made to the proposed ordinance based on the discussion at the July Planning Commission meeting. These changes are as follows:

- Section (1)a- Noise shall be consistent with standards set forth in Section 42-800 (b)(1) at the property line. If contained within a multi-tenant building, the sound shall not exceed sixty-five (65) decibels along a common wall unless specific authorization is provided from the owner of the building waiving the requirement.
- Section (1)d.iv.8- Alcohol and controlled substances shall not be permitted at the facility.

- Section (2)c- Floors, walls, backstops, and ceilings must be able to contain the sound in addition to the bullet fired and be made of an acceptable engineering standard compliant with standards applicable under (1)b of this section.

Chairman Keilen invited further questions or comments.

Dailey suggested an addition stating “the safety of both users and neighbors” be added to the last sentence of Section I. He commended staff on their efforts put forth on this document.

**Fair moved to receive Proposed Ordinance Amendment 42.9 – Shooting Ranges and set for a Public Hearing to be held on Tuesday, September 6, 2016. Supported. MOTION CARRIED.**

## II. **Batch Ordinance Amendment – Discussion**

Township Planner Brett Wittenberg briefly reviewed staff’s memorandum dated July 27, 2016 addressing the following potential amendments:

1. Effective timeline for a variance
2. Modifications to an approved site plan
3. Administrative site plan approval
4. Expansion of non-conforming structures
5. Corner lots
6. Zoning District Setbacks
7. Discretionary items for site plan approval

After brief discussion on the above items, the Planning Commission concurred to move forward with Option 2 listed in staff’s memorandum as follow:

1. Planning Commission discuss proposed amendments.
2. Staff draft language in ordinance form for items 1-6 and the Planning Commission establish a sub-committee to review to consider changes for item 7 and make recommendations back to the Planning Commission.
3. Staff would then finalize the language and submit to the Attorney for review.
4. Consider public hearing of the proposed amendments.

## NEW BUSINESS:

- I. **DeWitt Charter Township 2017 Capital Improvement Plan. Receive and Set for a Public Hearing to be held on Tuesday, September 6, 2016.**

**Krol moved to receive the DeWitt Charter Township 2017 Capital Improvement Plan and set for a Public Hearing to be held on Tuesday, September 6, 2016. Supported. MOTION CARRIED.**

EXTENDED PUBLIC COMMENTS ON NON-AGENDA ITEMS: None.

## REPORTS:

- I. Trustee:

Trustee Musselman gave a brief report on business conducted and action taken at the Board of Trustee meeting held on Monday, July 11, 2016. He also reported that there was no Board of Trustees meeting held on Monday, July 25, 2016.

II. Zoning Board of Appeals:

Commissioner Krol advised there was no Zoning Board of Appels meeting held on Wednesday, July 20, 2016.

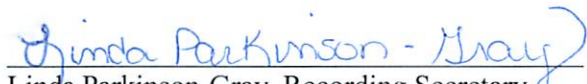
III. Committees: None.

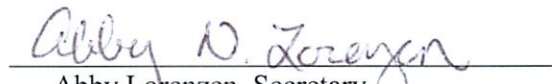
IV. Staff:

Niewiadomski provided a brief update advising that the Shadybrook professional office and residential development may be on the September agenda for a Public Hearing.

DISCUSSION: None.

ADJOURNMENT: **Kroll moved to adjourn the meeting at 8:10 p.m. Supported. MOTION CARRIED.**

  
Linda Parkinson-Gray, Recording Secretary

  
Abby Lorenzen, Secretary