

DeWITT CHARTER TOWNSHIP
1401 W. Herbison Road
DeWitt, MI 48820
January 28, 2013 Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, and Trustees Johanna Balzer, Brian Ross and David Seeger

MEMBERS ABSENT: Treasurer Phyllis Daggy and Trustee Steve Musselman

Also Present: Manager Rodney Taylor, Planning Assistant Tory Niewiadomski, Planning Commission Chair Bruce Keilen, County Commissioner Jack Enderle, and several citizens.

AGENDA **Ross moved, Balzer seconded, to approve the Agenda, as presented. Motion voted and carried.**

CONSENT AGENDA **Seeger moved, Ross seconded, to approve the Consent Agenda, which included approval of General Operating Fund Vouchers 61083 - 61129; approval of Township Board Minutes of 1/14/13 with a correction under Reports; to receive and file the Public Safety Committee 1/15/13 draft minutes; to receive and file the corrected Planning Commission 1/7/13 draft minutes; and to receive and file the Revenue & Expenditure Report for December 2012. Motion voted and carried.**

BRIEF PUBLIC COMMENT None.

COUNTY COMM. REPORT County Commissioner Enderle reported the following: there will be two Clean Community Events this year, April 20th in Clinton County, and September 20 on Wood Street in DeWitt Township; no deal was reached with the Humane Society, so plans are being discussed to locate an animal control facility on Townsend Road; Dawn Benson is the new Director at Clinton Transit; committees he will be serving on include Tri-County Aging, Law & Courts (Chair) and Department of Human Services.

CORRESPONDENCE Correspondence included the following: request to speak from Firefighter King; a request to provide a presentation from Katherine Becsey at Wolverine Pipeline; letter from Abraham & Gaffney regarding the 2012 Audit; 4th Quarter Residential Real Estate Market Report for 2012 from Coldwell Banker; December 2012 statistics from the Clinton County Sheriff.

Firefighter Craig King presented and read aloud a thank you from Firefighters Stone, Bush and King, regarding the Board's recent action to make their positions permanent part-time.

Clerk Mosier thanked Firefighters King and Stone, present, for their commitment to the Fire Department and their positive representation of our department within the community.

Trustee Ross initiated discussion regarding the correspondence from Wolverine Pipeline requesting the opportunity to make a presentation to the Board about work they will be performing on parcels of land located within the Township.

Discussion determined that the Staff will attempt to acquire a list of Township property owners where the pipeline is located, and attempt to notify those property owners of the specific date and time that Wolverine representatives will be making the presentation. It was noted that the correspondence should be clear that the Township has no authority over Wolverine Pipeline projects, and that the invitation is a courtesy only, in an attempt to open up lines of communication between the property owners and Wolverine.

UNFINISHED
BUSINESS

None.

NEW BUSINESS
Extension of SUP 11-
990006 Wood Street
Park Development

Planning Assistant Niewiadomski reviewed his memo, dated January 23, 2013, explaining the request for a 1 year extension of SUP 11-990006 for the Wood Street Park Development, since no Final Site Plan has been approved by the Planning Commission. The developer offered that due to the golf course completion, work on the adjoining park has been delayed.

After discussion, the following questions remained unanswered: 1)Has the developer made application or received response to their application from State agencies, which was reported to be the next step for the developer after the SUP approval? 2)What is the developer's proposed timeline for this project, and when do inspections begin in light of the work that has been performed? 3)Can the developer continue to move soils on this property, or even import soils from outside of this property, without permits or approvals?

Planning Assistant Niewiadomski stated that the Board does not need to act this evening, since the developer's application was made before the 1 year anniversary of granting the SUP.

Faye Hagy, 1745 E. Clark Road, and Rebecca Stimson, 1841 E. Clark Road, thanked the Board for continuing to follow the actions of the developer of the Wood Street Park Development. They also questioned whether they will be notified when the Planning Commission considers the Final Site Plan. It was confirmed by Supervisor Galardi that if they participated in the previous consideration of the SUP by the Planning Commission for this development, they will be notified of the Final Site Plan consideration, noting that this is above and beyond the legal requirement for property owner notifications.

Trustee Balzer stated that she believes the delay of the Final Site Plan consideration is having an impact on property owners in the area who wish to sell their property, because it is difficult for them to answer questions about details of the development of the park.

Consensus of the Board determined to delay action, and request that assistant Niewiadomski return with answers to the discussion questions at the next meeting.

Art Project/Gateway
Sculpture Budget

Manager Taylor's memo, dated January 25, 2013, provided an update on the Gateway Art Project and the Public Art Committee's January 22nd meeting. He presented the budget details as recommended by the Committee, which in summary will be \$25,000, with \$10,000 provided by the LEAP Grant. He also reviewed the timeline for the project, which includes an October completion, according to the terms of the grant.

He noted that the committee will review the finalist's proposals, and make a recommendation to the full Board by the middle of June, when the Township will then enter into a contract for \$18,000 for the winning artist to construct and place the winning piece.

Trustee Balzer and Manager Taylor commented positively on the committee's make up, and their knowledge and vision for these types of projects

Mosier moved, Ross seconded, to approve the following budget adjustment to the 2013 General Fund: \$25,000 to 101-751-977-000 (Parks-Capital expenditures) from 101-000-380-000 (425 Reserves).

Trustee Seeger requested a roll call vote.

AYES: Balzer, Ross, Mosier, Galardi
NAYS: Seeger Motion carried.

MNRTF Grant/ &
Contract Services

Manager Taylor explained that in 2012 the Township Board authorized the submission of an application for a grant from the Michigan Natural Resources Trust Fund, for installation of a canoe/kayak launch and bank stabilization at the Looking Glass River Park located on Herbison Road. He noted that the City of DeWitt also applied for the same at their Riverside Park, and out of 102 applicants, the Township scored 17th and the City scored 33rd, both ranking high enough for funding.

Manager Taylor explained that the State of Michigan will be providing a project agreement which will return to the Board for approval, but in the meantime, they allow the grantee to incur engineering costs associated with the preparation of plans, specifications, and bid documents. He provided an agreement with Spicer for grant administration, design, bidding, and construction administration in an amount not-to-exceed \$15,900, and an additional amount of \$2,800 for surveying. He explained that no funding was included in the 2013 budget for this project, because of its uncertainty, so a budget adjustment for the full project will be needed, as follows: \$78,000 from the MNRTF Grant, and the Township's share of \$37,700, for a total project cost of \$115,700.

Discussion included the time/distance between the two launches, and whether the Township has plans to install the same type of launch at the Wood/Round Lake riverfront property.

Trustee Seeger questioned the life of the product being used for the launch. Manager Taylor explained that the products to be used range from concrete to aluminum, which will surely outlast the wood deck currently needing to be replaced.

Ross moved, Mosier seconded, to approve the following budget adjustment to the 2013 General Fund Budget: \$115,700 to 101-751-977-000 (Parks-Capital Expenditures) to 101-000-390-000 (General Fund Balance) and to authorize the Township clerk to execute a contract with Spicer Group in an amount not to exceed \$18,700 for grant administration, design, bidding, construction administration and surveying for the Michigan Natural Resources Trust Fund grant of a Canoe/Kayak launch and bank stabilization at Looking Glass Riverfront Park. Motion voted and carried.

REPORTS

Supervisor Galardi asked Captain Stone (Fire Department) and Bruce Keilen (Planning Commission Chair) for any update they would like to provide, and he thanked them for their continued service.

Manager Taylor reported the following: he has met with involved parties for establishing an assessment district to upgrade and receive as a public road, Panther Drive from the High School to Clark Road, with the proposed cost to be \$34,000 spread over 31 lots; the Non-Motorized Transportation Plan Committee continues to meet and make progress and should be ready to meet jointly with the Planning Commission and Township Board sometime in the spring of this year, noting that this process will involve some ordinance changes if a plan is implemented.

Trustee Balzer pointed out that the Woodside Golf Course has an eroded section along Wood Road.

Trustee Ross reported that the Clinton County Department of Public Works will meet on February 6th for its Annual Meeting.

Trustee Seeger initiated discussion regarding the Public Safety Committee, its meeting schedule, and the committee's desire to become more engaged. Clerk Mosier will locate the committee's by-laws and provide them to Trustee Seeger to facilitate further discussion.

Clerk Mosier reported that Treasurer Daggy is recovering as anticipated.

EXTENDED COMMENTS None

ADJOURNMENT **Seeger moved, Balzer seconded, to adjourn at 8:12 p.m. Motion voted and carried.**

Respectfully submitted,

Diane Mosier, Clerk

Rick Galardi, Supervisor