

DeWITT CHARTER TOWNSHIP
1401 W. Herbison Road, DeWitt, MI 48820
September 9, 2013 Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, and Trustees Johanna Balzer, Steve Musselman, Brian Ross and David Seeger

MEMBERS ABSENT: Treasurer Phyllis Daggy

Also Present: Manager Rodney Taylor, Fire Chief Frederick Koos, Police Chief Brian Russell, County Commissioners Enderle and Heideman, Fire Fighter Craig King and Chaplin Chris Carter.

AGENDA **Seeger moved, Musselman seconded, to approve the Agenda, as presented. Motion voted and carried.**

CONSENT AGENDA **Seeger moved, Musselman seconded, to approve the Consent Agenda, which included approval of General Operating Fund Vouchers 61949 – 62064 and Tax Fund Vouchers 7794 - 7815; approval of Township Board Minutes of 08/12/13; (there was no Board meeting on 08/26/13); receive and file the Planning Commission draft minutes of 08/05/13; Motion voted and carried.**

BRIEF PUBLIC
COMMENT None.

COUNTY
COMM. REPORT Commissioner Enderle reported that the animal shelter facility construction is on track, a grant has been extended (Swift & Sure Sanctions) to monitor felons who have done their time, and County staff and the Commissioners are working on the 2014 Budget. Commissioner Heideman reported that action passed to proceed with Motz Park 2.

PRESENTATION Chief Koos and Chief Russell presented Life Saver Awards to residents David and Katie Fielder for their actions at the Alana Woods Apartment fire.

PUBLIC HEARING
Streetlighting Assess Supervisor Galardi called to order the Public Hearing on the annual Streetlighting Assessments. Assessor Tafelsky explained the process and noted that Consumers Energy utility users will experience an approximate decrease of 6.5% and Board of Water and Light users will experience an increase of approximately 3.5.

Clerk Mosier noted that the appropriate publications and mailings were completed. She explained that most of the calls were questions rather than objections.

Alberta Coon, 1330 Northcrest, questioned the amount of her assessment. Assessor Tafelsky will assist her with the numbers.

Seeger moved, Musselman seconded, to close the Public Hearing at 7:14 p.m. Motion voted and carried.

Seeger moved, Musselman seconded, to adopt Resolutions 2013-09-17 through 2013-09-61, establishing and authorizing 2013 Streetlighting Assessments.

AYES: Ross, Balzer, Mosier, Galardi, Seeger, Musselman

NAYS: None Motion carried.

CORRESPONDENCE Correspondence included the following: Draft of the Township's 2014 Proposed Budget; Consumers Energy Public Hearing Notice for September 17, 2013; Employee Appreciation reminder; Activity Reports; Thank You from United Way; Notice of Review of Apportionments from the Clinton County Drain Commissioner; DeWitt Township Fire Department Burning Issues Newsletter; Thank You from Clerk Mosier; DeWitt Area Chamber of Commerce Annual Report; Water Tower Inspection Report Summary; Down's Syndrome Awareness Month /Times Square promotion.

**UNFINISHED
BUSINESS** None.

NEW BUSINESS
Contract/Medical Fire Chief Koos's memo, dated September 6, 2013, was reviewed.
First Responder
Class

Ross moved, Seeger seconded, to enter into a contract for services with Barb Karber to coordinate and instruct a Medical First Responder Class to be held at the Herbison Road Fire Station from September 9 through October 23, 2013 at the cost of \$4,500. Motion voted and carried.

SCCMUA 2014 The SCCMUA Budget was received and Trustee Ross suggested that Director Chinavare attend our next Board meeting. Clerk Mosier expressed confidence in the document and the process knowing that Manager Taylor and Trustee Ross are both on the SCCMUA Budget and Finance Committee.
Proposed Budget

Budget Adjustments The Board reviewed Manager Taylors requests for budget adjustments.

Ross moved, Seeger seconded, to approve the following Budget Adjustments to the 2013 Budget:

\$470,000 to 590-537-802-000 (Sewer –Consultant) from 590-000-390-000 (Sewer Fund Balance)

\$2,700 to 211-302-960-000 (Seminars/Training) from 211-000-390-000 (302 Fund Balance)

\$100 to 370-990-979-000 (Bond Principal Payments) from 370-000-390-000 (Building Fund Balance)

Motion voted and carried.

Employment
Recommendation
Chief Bldg Insp

Manager Taylor initiated discussion regarding the most recent interview process for the Chief Building Inspector and the proposed partnership with DeWitt City and Bath Township.

Mosier moved, Musselman seconded, to approve the employment contract between DeWitt Charter Township and Albert Esser contingent upon the completion of a pre-employment physical, and authorize the Clerk and Manager to execute the same. Motion voted and carried.

Planning Department
Operations

Manager Taylor's memo, dated September 6, 2013, provided four options for discussion on what direction the Township should take in light of the upcoming retirement of Planning Consultant Jim Foulds. The options were discussed at length, with option four, to hire a part-time person, being the most desirable option. It was recognized that this option may not be possible, and if not, then option three would be the next choice. Manager Taylor will proceed with implementation. No action was taken.

Supervisor Galardi moved Executive Session to the end of the Agenda, and proceeded to Reports and Comments.

REPORTS &
COMMENTS

Manager Taylor reported the following: he recently met with the Lansing School District Superintendent and they discussed, among other things, property owned by the district that is located within DeWitt Township; he reported some changes to what was previously discussed regarding implementation of the Property Maintenance Code; he is working on a plan to upgrade the playground at Valley Farms Park; he will be absent at the next Board meeting; although the 2014 Proposed Budget is included in tonight's packet, some decision on the scheduled process will be made at the next meeting.

Trustee Balzer explained that she has been attending the Building Stronger Communities meetings, where she has heard a good response to our adoption of the Property Maintenance Code; she suggested that the Township should provide agency space relating to the upcoming Medicaid expansion; she questioned the final cost for the cleanup of the Greenwood property. Manager Taylor will provide the figures directly to Trustee Balzer.

There was a brief discussion of the Nelson Tank report.

EXTENDED
PUBLIC COMMENT

Faye Hagy, 1745 E. Clark Road, reported that this Sunday is Fun Day at Gunnisonville. She provided details of the event.

Ken Pung, 14780 Boichot Road, provided pictures and expressed his concerns regarding the reclamation of the Stoll Road mining operation located behind his house. His major concern is the elevation (grade) of the dirt, and the poor soil conditions. He suggested future regulation to require top soil on the finish grade of reclaimed sites. Manager Taylor explained that a meeting

has already been scheduled with Ron Clark (MacKenzie), Planning Consultant Foulds, and other staff, to discuss this issue.

Executive Session **Mosier moved, Ross seconded, to enter into Executive Session to discuss the purchase of real property.**

AYES: Galardi, Seeger, Musselman, Balzer, Ross, Mosier

NAYS: None Motion carried.

Supervisor Galardi reconvened the regular meeting at 9:00 p.m. No action was taken.

ADJOURNMENT **Seeger moved, Balzer seconded, to adjourn at 9:04 p.m.**

Respectfully submitted,

Diane Mosier, Clerk

Rick Galardi, Supervisor