

DeWITT CHARTER TOWNSHIP
1401 W. Herbison Road, DeWitt, MI 48820
March 28, 2016 Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 pm with the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, Treasurer Phyllis Daggy, and Trustees Johanna Balzer, Steve Musselman, and David Seeger

MEMBERS ABSENT: Trustee Brian Ross

ALSO PRESENT Manager Rodney Taylor, Planner Brett Wittenberg, Planning Commission Chair Bruce Keilen, Roger Marks with C2AE, and several citizens.

AGENDA **Seeger moved, Musselman seconded, to approve the Agenda, with the following changes: adding Creating Entrepreneurial Communities Business Awards Invitation for May 5 to Correspondence; adding Resolution 2016-03-04 Honoring Ken Kain and Waiving of Fees for Habitat for Humanity, both under New Business. Motion voted and carried.**

CONSENT AGENDA **Balzer moved, Daggy seconded, to approve the Consent Agenda, which included Township Board Minutes of March 14, 2016; approval of General Operating Fund Vouchers 65852 - 65886 and Tax Fund Vouchers 8342 – 8352; and to receive and place on file the draft minutes of the Planning Commission Meeting of March 7, 2016. Motion voted and carried.**

PUBLIC COMMENT None

COUNTY

COMMISSIONER None present.

CORRESPONDENCE Correspondence included the following: 2015 Police Department Annual Report; 2016 Board of Review Information; Lansing Urgent Care; Creating Entrepreneurial Communities Business Award Invitation for 5-5-16.

UNFINISHED **Mosier moved, Balzer seconded, to adopt Ordinance Amendment 42.7, BUSINESS Wireless Communications, on Second Reading.**

42.7 Wireless
Communications
2nd Reading

**AYES: Balzer, Daggy, Mosier, Galardi, Seeger, Musselman
NAYS: None Motion carried.**

42.8 Mining Ops
2nd Reading Planner Wittenberg reviewed his memo explaining the meeting held with ET MacKenzie to discuss the impacts of this Ordinance Amendment.

**Mosier moved, Daggy seconded, to adopt Ordinance Amendment 42.8,
Mining Operations, on Second Reading**

AYES: Musselman, Seeger, Galardi, Mosier, Daggy, Balzer
NAYS: None Motion carried.

NEW BUSINESS
Schavey Road Project
& Budget Adjustment

Manager Taylor reviewed his memo, dated March 24, 2016, which explained the proposed action and additional costs for the Schavey Road Project. He noted the following reasons for the increased cost: 1)new route over Clark parcel added costs in design, surveying, and grading 2)a traffic signal was added at Schavey and Pride that added costs in design and for the actual signal 3)the pathway along Schavey was upgraded from asphalt to concrete 4)the overall bid was 15% higher than expected.

The following topics were discussed at length: federal and state grant dollars available for the project, and Clinton County Road Commission's management of the project; how these increased costs will affect other near future road projects; the school's involvement or input in the process; the timing of the Schavey Road paving portion of the project; what Township funds will pay for this project.

Roger Marks, C2AE, answered questions from the Board.

Musselman moved, Daggy seconded, to:

1)Authorize the Township Manager to proceed working with the Clinton County Road Commission on the Schavey Road Project and that the Township's share after grants will be an amount not to exceed \$500,842.

2)Approve the following budget adjustment to the 2016 Budget: \$290,000 to 101-446-977-950 (Roads Capital Outlay-NMT) from 101-000-380-000 (425 Reserves).

3)Approve the following budget adjustment to the 2016 Budget: \$445,000 to 101-446-977-900 (Road –Capital Outlay) from 101-000-390-000 (General Fund Balance).

4)Authorize the Township Manager to execute a contract with the Clinton County Road Commission in an amount not to exceed \$9,000 for construction management wervices related to the Schavey Road Project.

5)Authorize the Township Clerk and Manager to execute a contract with C2AE in an amount not to exceed \$46,000 for construction management, surveying and materials testing services related to the Schavey Road Project.

Motion voted and carried.

Purchase of Real
Property/Hi-way
Motel

Manager Taylor reviewed his memo, dated March 24, 2016, explaining the final details of the Hi-way Motel purchase.

Res2016-03-04
Budget Adj

Seeger moved, Balzer seconded, to approve Resolution 2016-03-04 that authorizes the Township Clerk and Township Manager to execute the Buy and Sell Agreement, and any other documents, for the acquisition of the Hi-way Motel at 16960 Old US-27, and to approve the following budget adjustment to the 2016 Budget: \$235,000 to 101-265-977-000 (Twp Hall Capital Expenditure) from 101-000-380-000 (425 Reserves).

AYES: Balzer, Daggy, Mosier, Galardi, Seeger, Musselman
NAYS: None Motion carried.

Res 2016-03-04
Outstanding Citizen
Ken Kain

Galardi moved, Mosier seconded, to adopt Resolution 2016-03-05 honoring Ken Kain as an Outstanding Citizen.

AYES: Musselman, Seeger, Galardi, Mosier, Daggy, Balzer
NAYS: None Motion carried.

Clerk Mosier noted that the presentation has been scheduled for the next meeting.

Waiving of Fees/
Habitat for Humanity

Manager Taylor provided a written request from Habitat for Humanity of Clinton County, requesting that the Township waive permit fees for two homes to be constructed this year on Mayfield Drive just off State Road.

Mosier moved, Daggy seconded, to approve waiving the Township fees associated with the Habitat for Humanity homes being built in DeWitt Township, Mayfield Drive, in 2016. Motion voted and carried.

PUBLIC COMMENT None

REPORTS Manager Taylor reported the following: he is beginning the 2017 Budget process; he believes the Township should consider options available under the Dangerous Building Act, and he provided an example of a building that is dangerous if left in its current state; Spring Break is next week for DeWitt Schools and he will be on vacation with his family.

Clerk Mosier stated that she would like to see the Property Maintenance Code readdressed relating to junk vehicles. She explained that the code currently allows one junk vehicle per lot, which was added as a concession when the new code was adopted, but if every property owner had one junk vehicle, our Township would be a mess.

Trustee Balzer stated that residents in the Stoll Road/Boichot area are pleased with the recent clean-up of blight.

Planner Wittenberg reported that B-Strong has begun clearing on their Airport Road property.

Clerk Mosier explained the consolidation of precincts for the May Lansing School District Election.

ADJOURNMENT **Seeger moved, Musselman seconded, to adjourn at 8:24 p.m. Motion voted and carried.**

Respectfully submitted,

Diane K. Mosier, Clerk

Rick Galardi, Supervisor