

DeWITT CHARTER TOWNSHIP
1401 W. Herbison Road, DeWitt, MI 48820

Meeting Held at DeWitt Charter Township Community Center, 16101 Brook Road, Lansing
May 11, 2015, Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, Treasurer Phyllis Daggy, and Trustees Johanna Balzer, Stephen Musselman, and David Seeger

MEMBERS ABSENT: Trustee Brian Ross

ALSO PRESENT Manager Rodney Taylor, Police Chief Brian Russell, Planners Tory Niewiadomski and Brett Wittenberg, County Commissioners Ken Mitchell and Ann Hill, and several citizens.

AGENDA **Seeger moved, Musselman seconded, to approve the Agenda, as presented. Motion voted and carried.**

CONSENT AGENDA **Balzer moved, Seeger seconded, to approve the Consent Agenda, which included approval of General Operating Fund Vouchers 64437 - 64500; and approval of Township Board Minutes of April 27, 2015. Motion voted and carried.**

BRIEF PUBLIC COMMENT None

PUBLIC HEARING Supervisor Galardi called to order the Public Hearing to hear comments relating to the DeWitt DeWitt Area Parks & Rec Plan 2015-2019 Area Parks & Recreation Plan 2015 – 2019. Planner Wittenberg explained that Township staff coordinated with the City of DeWitt and DARA to develop this plan, as was done with the previously adopted plan, and the process seems to be working well. He noted that he explained the Township’s portion of the plan at the last Board meeting. He explained the continuing process to adopt the plan.

There was no public comment. Clerk Mosier noted that the required publications were done, and no public inquiries were received either in the Clerk or Planning Office.

Mosier moved, Daggy seconded, to adjourn the Public Hearing at 7:06 p.m. Motion voted and carried.

Musselman moved, Daggy seconded, to adopt Resolution R2015-05-07 adopting the five year Recreation Plan.

AYES: Balzer, Daggy, Mosier, Galardi, Seeger, Musselman

NAYS: None Motion carried.

COUNTY COMMISSIONER Commissioners Mitchell and Hill updated the Board on County business. The trend to phone scam seniors and the current solid waste amendment process were discussed.

CORRESPONDENCE Correspondence included the following: unofficial election results for May 5, 2015; Activity Report, Albert Esser Resignation, DeWitt Township Fire Department Burning Issues Newsletter, Capital Region Airport Authority Meeting Minutes 03/16/15, Deputy Clerk Judy Martiny Retirement Resignation notice; DARA 01/18/15 & 02/09/15 & 03/05/15 minutes.

UNFINISHED BUSINESS None.

NEW BUSINESS Planner Niewiadomski memo, dated May 6, 2015, explained the latest changes to the Proposed Amendment proposed Ordinance Amendment, as discussed at the previous meeting, and have now been incorporated into the document.
International Property Maintenance Code
Ord O2015-05-09 FR Trustee Seeger raised concerns regarding some of the changes that will affect the Agricultural Zone, relating to outdoor storage structures. He also asked that the Township consider prohibiting invasive species plantings. Niewiadomski will research these concerns and possible solutions, and return with another draft of the Ordinance. No action was taken and First Reading was delayed.

2015 Summer Tax Collection Agmts **Daggy moved, Musselman seconded, to approve the Summer Tax Collection Agreements, as presented, and authorize the Supervisor and Treasurer be authorized to execute the same. Motion voted and carried.**

SCCMUA Fund Bal **Seeger moved, Musselman seconded, to authorize the Township Manager to advise SCCMUA that the Township's 2014 fund balance of \$89,426 be applied to the Township reserve funds at SCCMUA, and to authorize the Township Manager to advise SCCMUA that the 2014 IPP fund balance of \$538 be applied to the Township's reserve funds at SCCMUA. Motion voted and carried.**

Cell Phone Allowance Manager Taylor reviewed his memo, dated May 8, 2015, recommending an increase in cell phone allowance for specific employees. He explained that although changes have been made to how the employee is paid, based on IRS changes, the overall change to an allowance has saved the Township money, and the new recommended allowance will cost the Township approximately \$1,800 per year.

Seeger moved, Musselman seconded, to approve the phone allowance program, as presented. Motion voted and carried.

East Wing Reorganization Manager Taylor reviewed his memo, dated May 8, 2015, which outlined the change of replacing one full-time position with two part time positions, one in the Clerk's office and one in the Treasurer's office. There was discussion about the change, and the flexibility it would provide in staffing the offices.

Musselman moved, Seeger seconded, to concur with the recommendation of the Township Manager, Clerk and Treasurer to reorganize the East Wing by eliminating the one full-time position, shared among Departments in the East Wing that is currently vacant, and authorize the hiring of two part-time Administrative Assistant II (Grade 4) positions. Motion voted and carried.

S2 Grant – Set Public Hearing **Mosier moved, Balzer seconded, to set a Public Hearing for June 8, 2015, at 7:00 p.m. to review and hear comments related to the draft project plan related to the S2 Sanitary Sewer Grant. Motion voted and carried.**

REPORTS
Planner Niewiadomski updated the Board on the Quarry’s latest phase, Walgreens Site Plan, Taco Bell Planning Commission action, and the Sidewalk Ordinance schedule for a June 8th public input session.

Manager Taylor reported the following: business awards for last week went well, with the DeWitt Area Chamber receiving recognition; new percentages have been calculated to represent employee benefit costs.

Police Chief Russell reported on the current Police and Fire Academy.

PUBLIC COMMENT None.

ADJOURNMENT **Seeger moved, Musselman seconded, to adjourn at 7:50 p.m. Motion voted and carried.**

Respectfully submitted,

Diane Mosier, Clerk

Rick Galardi, Supervisor