

DeWITT CHARTER TOWNSHIP
1401 W. Herbison Road, DeWitt, MI 48820
June 22, 2015, Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, Treasurer Phyllis Daggy, and Trustees Johanna Balzer and Stephen Musselman.

MEMBERS ABSENT: Trustee Brian Ross and Trustee David Seeger

ALSO PRESENT Manager Rodney Taylor, County Commissioners Kenneth Mitchell and Ann Hill (arrived late).

AGENDA **Seeger moved, Musselman seconded, to approve the Agenda, as presented. Motion voted and carried.**

CONSENT AGENDA **Balzer moved, Daggy seconded, to approve the Consent Agenda, which included approval of General Operating Fund Vouchers 64643 - 64700; approval of Township Board Minutes of June 8, 2015, and Planning Commission draft minutes of June 1, 2015. Motion voted and carried.**

BRIEF PUBLIC COMMENT None

COUNTY COMMISSIONER Commissioner Mitchell provided an update on Clinton County business, including an update on the new 911 tower location.

CORRESPONDENCE Correspondence included the following: Clinton County Sheriff's 2014 Annual Report and May 2015 Statistics; Clinton County Drain Commissioner re: Balduf & Lietzke Drain work; Rebuilding Together thank you; Consumers Energy Notice of June 30, 2015 Public Hearing.

UNFINISHED BUSINESS Clerk Mosier reported that no contact was made in response to the publication notice for Second Reading.

IPMC Ord Amd 2015-05-09 SR **Mosier moved, Balzer seconded, to adopt, on Second Reading, the Amendment of the Township's Codified Ordinance for the International Property Maintenance Code Amendment O2015-05-09.**

AYES: Musselman, Galardi, Mosier, Daggy, Balzer
NAYS: None Motion carried.

NEW BUSINESS
CC Solid Waste Mgt
Plan Amdment -
R2015-06-11

Manager Taylor reviewed his memo, dated June 19, 2015, reviewing the process to date to amend the County's Solid Waste Management plan, which has been requested by Granger Waste Management for the purpose of adding four additional counties to the approved import/export of waste. He noted that the last part of the process to amend the Solid Waste Plan is local jurisdiction approvals, and if approved, the lengthy process of modifying the Solid Waste Plan in Hillsdale, Mecosta, Clare and Lenawee Counties will have to occur.

Musselman moved, Daggy seconded, to approve Resolution 2015-06-12 that approves the proposed Plan Amendment to the Clinton County Waste Management Plan to allow the importing and exporting of solid waste from Clare, Hillsdale, Lenawee and Mecosta Counties.

AYES: Balzer, Daggy, Mosier, Galardi, Musselman
NAYS: None Motion carried.

R2015-06-13 Comm
Of Noxious Weeds

Manager Taylor reminded the Board that with the latest revision of the International Property Maintenance Code (IPMC) the Township is required to appoint a Commissioner of Noxious Weeds.

Mosier moved, Musselman seconded, to appoint Gary Cypher as the Commissioner of Noxious Weeds as required by Ordinance 2015-05-09 and authorized by Public Act 359 of 1941.

AYES: Musselman, Galardi, Mosier, Daggy, Balzer
NAYS: None Motion carried.

SRF Project Plan
Adoption S2 Grant
R2015-06-11

Manager Taylor's memo, dated June 19, 2015, explained that we are at the final step in the S2 Grant process, approving a resolution to adopt the final Project Plan, select a desired alternative, and designate an authorized representative.

He explained that the desired alternative moves/replaces the existing 102 pump station to just south of the existing station, out of the flood plain, and allows the Township to continue to address our sewer rehabilitation plan. He also explained that the S2 Grant requires the Township to begin construction on a portion of the identified alternatives within three years, otherwise the Township will have to pay back the \$507,948 grant, and that the next step will be for the Township to work with our engineer and financial advisors to evaluate our financing options.

Balzer moved, Musselman seconded, to adopt Resolution 2015-06-11 that adopts the final Sewer Revolving Fund (SRF) Project Plan for Sanitary Sewer as part of the S2 Grant, selects a desired alternative, and designates an authorized representative.

AYES: Balzer, Daggy, Mosier, Galardi, Musselman
NAYS: None Motion carried.

FOIA Requirements Clerk Mosier reviewed her memo, dated June 19, 2015, outlining the new FOIA requirements of PA 563 of 2014, which becomes effective July 1, 2015. She explained that part of the Policy/Procedures/ Guidelines requirements of the new legislation are that the Board must adopt a Policy, Procedures and Guidelines, which have been drafted and provided by our attorney.

Balzer moved, Musselman seconded, to adopt the DeWitt Charter Township Freedom of Information Act Policy, and to adopt the Freedom of Information Procedures and Guidelines (including the Written Public Summary), with attachments, effective July 1, 2015. Motion voted and carried.

Employment Rec/ Clerk Mosier reviewed the process to date utilized to fill the position.
Admin Asst II/PT
Clerk's Office

Motion by Musselman, second by Daggy, to approve the hire of Jennifer Roberts for the Administrative Assistant II position in the Clerk's Office, contingent upon completion of the pre-employment process. Motion voted and carried.

REPORTS Manager Taylor reported the following: he reminded the Board of the upcoming June 29 joint training opportunity; he provided details on the recent Clean Sweep program and the success of changed procedures; he reported that he, Trustee Balzer, and County Commissioner Hill recently attended the monthly gathering at Cadgewith Farms to report on local business.

Trustee Balzer reported that the Board of Appeals approved the variance requests from Walgreens.

Trustee Musselman requested an update on compliance efforts at the Highway Motel. Manager Taylor provided a brief overview of the legal proceedings which have been initiated.

Clerk Mosier reported that the process to computerize Township Cemetery records has begun.

Supervisor Galardi reported on recent changes to the DARA Board.

PUBLIC COMMENT None.

ADJOURNMENT **Musselman moved, Daggy seconded, to adjourn at 7:40 p.m. Motion voted and carried.**

Respectfully submitted,

Diane Mosier, Clerk

Rick Galardi, Supervisor