

DeWITT CHARTER TOWNSHIP
1401 W. Herbison Road, DeWitt, MI 48820
December 14, 2015 Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 pm with the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, Treasurer Phyllis Daggy, and Trustees Johanna Balzer and Stephen Musselman, Brian Ross, and David Seeger.

MEMBERS ABSENT: None

ALSO PRESENT Manager Rodney Taylor, Police Chief Brian Russell, Fire Chief Frederick Koos, County Commissioner Ann Hill, numerous Township property owners in attendance regarding the DNR/Chronic Wasting Disease information presentation, and several citizens.

AGENDA **Balzer moved, Seeger seconded, to approve the Agenda, as presented. Motion voted and carried.**

CONSENT AGENDA **Seeger moved, Musselman seconded, to approve the Consent Agenda, which included approval of General Operating Fund Vouchers 65463 – 65538 and Tax Fund Vouchers 8257 - 8275; approval of Township Board Minutes of November 23, 2015 and Executive Session Minutes of November 23, 2015; to receive and place on file the 3rd Quarter Revenue and Expenditure Report. Motion voted and carried.**

PUBLIC COMMENT None

PRESENTATION DNR Representatives Chad Fedewa, Dean Molnar, and USGA Representative David Marks
Chronic Wasting all spoke regarding Chronic Wasting Disease, as it relates to DeWitt Township and the
Disease (CWD) immediate surrounding area. They also reviewed the State's plan to deal with Chronic Wasting
Disease, and what surrounding states have done or not done to mitigate the spread of the disease.

The following written information was provided to Board members from the DNR:

- 1)Chronic Wasting Disease – Know the Facts
- 2)Chronic Wasting Disease-The Impacts on Michigan's Deer Herd
- 3)Fact Sheet-Free-ranging white-tailed deer confirmed to have CWD, August 2015
- 4)Frequently Asked Questions – CWD July 2015
- 5)MI Surveillance & Response Plan for CWD Revised July 2012
- 6)Collection of a CWD suspect deer
- 7)Distribution of CWD in North America USGS
- 8)10 Mile Buffer CWD Suspect White-Tailed Deer in Clinton County
- 9)CWD 2015 Management Zone

The following residents asked questions of DNR representatives: Chris Zeeb, Dick Andrews, Bob Zeeb, Larry Wineland, Mark Kromer, Robert Reese, Faye Haggy, Carl Yarsevich.

DNR Representatives made the following statements to those present: 1)The property owners will have final say about their land being used for agency culling and the details of any such program implementation 2)The current plan is that sampling will take place for approximately

three years 3)the protein causing the disease is thought to live in the soil for approximately 10 years 4)locally, the current deer testing positive for CWD have the same strain of DNA, or are offspring of the same family 5)numbers show that in this area, deer populations range from 30 to 50 deer per square mile.

Manager Taylor pointed out the any hunting on Township property (parks, etc) is prohibited.

COUNTY

COMMISSIONER Commissioner Hill provided an update on current Clinton County issues. She also provided the Board with a copy of the Capital Area Community Services Study.

CORRESPONDENCE Correspondence included the following: November Statistics from the Clinton County Sheriff Activity Report; Fire Department Burning Issues Newsletter; Notice from the Clinton County Drain Commissioner about maintenance work on the Edward Fill Drain.

UNFINISHED None
BUSINESS

NEW BUSINESS **Seeger moved, Musselman seconded to accept with regret the resignation of Stephen Gobbo from the Planning Commission and the Board of Appeals, effective December 31, 2015, and to accept with regret the resignation of Chris LaGrand from the Board of Appeals, effective December 31, 2015. Motion voted and carried.**
Resignations

Comm & Comm
Appointments

- Motion by Seeger, second by Musselman,**
- 1) to confirm the Supervisor's appointment of Kristen Krol as the Planning Commission Representative to the Board of Appeals for a one (1) year term ending December 31, 2016**
 - 2) to confirm the Supervisor's reappointment of Bruce Keilen and Tim Fair to the Planning Commission for three (3) year terms ending December 31, 2018**
 - 3) to confirm the Supervisor's reappointment of Robert Reese to the Board of Appeals for a three (3) year term ending December 31, 2018**
 - 4) to confirm the Supervisor's reappointment of Joshua Knight to the Construction Board of Appeals for a two (2) year term ending December 31, 2017**
 - 5) to confirm the Supervisor's reappointment of Rich Kelley to the Corridor Improvement Authority for a three (3) year term ending December 31, 2018**
 - 6) to confirm the Supervisor's reappointment of William Bupp, Scott Hummel and Tim Brannan to the Salary Compensation Commission for a five (5) year term ending December 31, 2020**
 - 7) to confirm the Supervisor's reappointment of Joseph Galardi and Mary Buzzie to the Public Safety Committee for a four (4) year term December 31, 2019**
 - 8) to confirm the Supervisor's reappointment of Brian Ross to the Sewer Authority for a three (3) year term ending December 31, 2018**
 - 9) to confirm the Supervisor's reappointment of Doug Vettraino to the Sewer Board of Appeals for a five (5) year term ending December 31, 2020**

- 10) to confirm the Supervisor’s reappointment of Tory Niewiadomski as the Township’s primary delegate, and Rodney Taylor as the alternate delegate to CARTS for the year 2016**
 - 11) to confirm the Supervisor’s one year Trustee reappointments as follows: Trustee Musselman to the Planning Commission; Trustee Seeger to the Public Safety Committee and Trustee Balzer to the Board of Appeals**
 - 12) to confirm the Supervisor’s appointment of Trustees Balzer and Seeger to the Election Commission for a one year term ending December 31, 2016**
- Motion voted and carried.**

Clerk Mosier noted that following vacancies exist: Planning Commission – 1 Vacancy; Board of Appeals – 1 Vacancy; Salary Comp – 1 Vacancy; C.C.E.D.C./Brownfield – 1 Vacancy

Supervisor Galardi pointed out that we will honor the condition for reappointment to the Public Safety Committee of Joe Galardi since he was reappointed.

Outstanding Citizen

Mosier moved, Ross seconded, to approve the nomination of Stephen Gobbo for an Outstanding Citizen Award. Motion voted and carried.

Supervisor Galardi suggested that the award be made when the Joint Board/Planning Meeting is held this spring.

Employment Rec/
Fire Department

Ross moved, Balzer seconded, to hire Eric Albright, David Richmond, and Wisam Zeineh as Paid-On-Call Firefighter/MFR at will employees pending completion of an employment physical. Motion voted and carried.

Year End Budget
Adjustments

Seeger moved, Musselman seconded, to approve the following budget adjustments:

Streetlight Fund

To: 861-448-920-000 Streetlights – Utilities	\$ 3,000
From:861-000-390-000 Streetlight Fund Balance	\$ 3,000 Total SL Fund

General Fund

To: 101-210-801-000 Legal	\$20,000 Actual Costs
To: 101-210-802-000 Legal – Traffic	\$ 4,500 Actual Costs
To: 101-215-703-000 Clerk Clerical Salary	\$15,000 Payouts & New Hire
To: 101-215-900-000 Clerk Publications	\$ 2,000 Actual Costs
To: 101-253-703-000 Treasurer Clerical Salary	\$ 4,000 New Hire
To: 101-253-705-000 Treasurer Benefits	\$ 7,000 Benefits Recalculation
To: 101-401-702-050 Planning –Planner’s Salaries	\$ 8,100 Actual & OT
To: 101-401-705-000 Planning –Benefits	\$ 4,000 Benefit Change

From: 101-000-390-000 General Fund Balance	\$64,600 Total GF Adjustments
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Motion voted and carried.

Snowplowing Paths & Sidewalks/Bids Manager Taylor reviewed his memo, dated December 11, 2015, explaining the proposal for clearing snow and ice along the southern tier corridor, and the response to the RFP for this work.

He noted that this is a trial for this winter, and the Township cannot guarantee assumption of this responsibility in future years. For that reason, we will be evaluating the process each year for a period of time.

Ross moved, Balzer seconded, to authorize the Township Clerk to execute an agreement with Outdoor Specialties for winter maintenance on pathways and sidewalks near and along Old US27. Motion voted and carried.

There was brief discussion regarding how to get the word out to property owners on this subject. Manager Taylor will handle the communication via mail.

Schavey Road/Engr Contract Amd #2 Manager Taylor reviewed his memo, dated December 11, 2015, updating the Board on the Schavey Road Project and the need for an amendment to cover additional design work.

Mosier moved, Daggy seconded, to authorize the Township Clerk to execute an agreement with C2AE in an amount not-to-exceed \$16,600 for Amendment 2 final design and bidding services for motorized and non-motorized improvements on Schavey Road. Motion voted and carried.

Wayfinding Plan **Balzer moved, Ross seconded, to authorize the Township Manager and Township Clerk to execute any agreements with the City of DeWitt and Spicer Group for the development of a Wayfinding Plan with the cost to be shared equally, with the Township's share not exceeding \$3,800 and being funded out of the 425 Reserves. Motion voted and carried.**

2016 Classification & Wage Scale **Musselman moved, Seeger seconded, to approve the 2016 Classification and Wage Scale as presented, which reflects a 2% wage increase, and to approve an increase in department head salaries to equal the non-union employees' increase of 2% effective January 1, 2016. Motion voted and carried.**

Police Union Contracts Manager Taylor reported that a tentative agreement has been reached for both the supervisor & non-supervisor union contracts. His memo, dated December 11, 2015, summarized the changes.

Mosier moved, Musselman seconded, to ratify the tentative agreements between the Township and the Police Officers Labor Council, Supervisory Division, subject to final drafting by the Township Attorney and Union, and authorize the Township Clerk and Township Manager to execute the final contract when said contract is available, and to ratify the tentative agreements between the Township and the Police Officers Labor Council Non-Supervisor Division, subject to final drafting by the Township Attorney and Union, and authorize the Township Clerk and Township Manager to execute the final contract when said contract is available. Motion voted and carried.

PA 152 Health Premium Opt Out Manager Taylor provided a memo, dated December 11, 2015, which provided an overview of the work done by the Benefits Committee this year, and action the Board has taken regarding benefits this year. He noted that with the settling of the union contracts, the Township must vote to opt out of Public Act 152 of 2011.

Ross moved, Seeger seconded, that pursuant to Section 8 of Act 152 of 2011, DeWitt Charter Township hereby exempts itself from the requirements of Act 152 for the 2016 calendar year. Motion voted and carried.

Employment Agmt Tafelsky **Seeger moved, Mosier seconded, to authorize the Township Clerk and Township Manager to execute an employment agreement with Laura Tafelsky as the Assessor upon review and updating of the agreement by the Township Attorney. Motion voted and carried.**

Trustee Ross stated that it is customary to see the actual contract, but he ok with being at the next meeting.

Set Special Mtg **Ross moved, Seeger seconded, to schedule a Special Meeting of the Board for Monday, December 28, 2015, at 4:30 p.m. to handle budget adjustments. Motion voted and carried.**

PUBLIC COMMENT Robert Reese, 14633 Wood Road, stated that he appreciative of the public safety services and police presence he receives in DeWitt Township. He reported on a personal experience where he had need for emergency services. He also thanked the Board for the signs placed in the Agricultural district to promote the farming community here in DeWitt Township.

Larry Wineland, 1160 W. Stoll Road, stated that he thinks the Board should not request the speed reduction for Schavey/Howe Road because the speed could be increased. He also asked who's bright idea it was to install the trees in the median along BR27?

REPORTS Manager Taylor reported the following: he has attended an input session discussing the possibility that DeWitt Public Schools will be placing a millage proposition before the voters; there has been no decision yet regarding the Howe Road/Schavey Road speed study.

Trustees Balzer and Ross reported on recent and upcoming meetings.

Clerk Mosier reported on recent legislative proposals and changes that will affect the upcoming elections. She also thanked Treasurer Daggy for the festive decorations.

ADJOURNMENT **Musselman moved, Seeger seconded, to adjourn at 9:00 p.m. Motion voted and carried.**

Respectfully submitted,

Diane K. Mosier, Clerk

Rick Galardi, Supervisor