

DeWITT CHARTER TOWNSHIP  
1401 W. Herbison Road, DeWitt, MI 48820  
June 9, 2014 Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, Treasurer Phyllis Daggy, Trustees Johanna Balzer, Steve Musselman, Brian Ross, and David Seeger

MEMBERS ABSENT: None

Also Present: Manager Rodney Taylor, Police Chief Brian Russell, Planner Tory Niewiadomski, and several citizens.

AGENDA **Ross moved, Daggy seconded, to approve the Agenda, adding In-Car Camera Upgrade Kits/Budget Amendment and Executive Session/Kazenko & E.T. MacKenzie Settlement Agreement under New Business. Motion voted and carried.**

CONSENT AGENDA **Seeger moved, Musselman seconded, to approve the Consent Agenda, which included approval of General Operating Fund Vouchers 63063 – 63147; approval of Township Board Minutes of 05/27/14. Motion voted and carried.**

BRIEF PUBLIC COMMENT None.

PRESENTATION Supervisor Galardi presented the Resolution honoring Al and Billie Gladstone as Outstanding Citizens and explained that their names will hang on the plaque in the Township Hall from this day forward. He thanked them for their numerous contributions to the community.

COUNTY COMM. REPORT None present.

CORRESPONDENCE Correspondence included the following: 2014 Clinton County Equalization Report; Activity Report; Dunham and Cooper Drain work information from the Clinton County Drain Commissioner; a Meadows Celebration Flyer; and the Fire and Police Millage Fact Sheet.

UNFINISHED BUSINESS None.

NEW BUSINESS Planner Niewiadomski reviewed the history and progress to date on this matter and explained that Development & Tax Clinton County, Clinton Transit and the DeWitt District Library have opted out from the Tax Increment Financing Plan R2014-06-12

**Mosier moved, Balzer seconded, to adopt Resolution 2014-06-12 to approve the Corridor Improvement Authority Development and Tax Increment Financing Plan pursuant to and in accordance with the provisions of PA 2005 No. 280 (MCL 125.2893) as amended.**

**AYES: Musselman, Seeger, Galardi, Mosier, Daggy, Ross, Balzer**  
**NAYS: None Motion carried.**

Special Assessment Old US27 Sidewalk/ Pathway R2014-06-13  
Manager Taylor explained his memo, dated June 6, 2014, noting that this is the phase of the project where the Board determines whether to proceed with the improvement (Old US27 sidewalk/pathway project) and if so, adopts the Resolution approving the preliminary plans and cost estimates, designates the special assessment district, and directs the Supervisor to prepare a proposed special assessment roll reflecting the total cost of designing, financing and constructing the improvement and the amount each property owner in the special assessment district will have to pay.

**Seeger moved, Daggy seconded, to adopt Resolution 2014-06-13 moving the US27 Sidewalk/pathway project forward to the next phase.**

**AYES: Balzer, Ross, Daggy, Mosier, Galardi, Seeger, Musselman**  
**NAYS: None Motion carried.**

Contract to Purchase Natural Gas  
Manager Taylor's memo explained the Township's options to purchase natural gas.

**Ross moved, Musselman seconded, to authorize the Township Clerk to execute the necessary documents for entering into contract with Volunteer Energy for the purchase of natural gas and to authorize the Township Manager to switch back to Consumers Energy if it no longer becomes advantageous to the Township. Motion voted and carried.**

Police/Admin Sec Recommendation/ to Full Time  
Police Chief Russell reviewed his request to increase the police administrative secretary position from 35 hours per week to full-time.

**Seeger moved, Daggy seconded, to change Lisa Hicks-Betz status from part-time to full-time employee effective July 1, 2014. Motion voted and carried.**

Canoe/Kayak Launch Bid Awards  
Manager Taylor reviewed his memo, dated June 6, 2014, which explained that the Township and City of DeWitt have received a Michigan Natural Resources Trust Fund grant for the installation of canoe/kayak launches on the Looking Glass River. He noted that the grant covers 70% of eligible costs of construction up to \$78,000. Manager Taylor explained that the City and Township jointly bid this project, with eight companies attending the mandatory pre-bid meeting but only one bid was received, therefore so the State of Michigan must review our process and give additional approval. He explained the most recent changes and details of the project.

**Ross moved, Daggy seconded, to 1) contingent upon approval by the Michigan Department of Natural Resources, authorize the Township Clerk and the Township Manager to execute any necessary documents for the construction of a canoe/kayak launch and river bank**

**stabilization with Laux Construction as part of the Michigan Natural Resources Trust Fund Grant in an amount not to exceed \$70,500, and authorize the Township Manager to sign necessary change orders within 10%, or \$7,050 of the original bid amount. 2) contingent upon approval by the Michigan Department of Natural Resources, authorize the Township Clerk and the Township Manager to execute any necessary documents for the purchase and installation of the “EZ dock” canoe/kayak launch with Camp & Cruise Inc. as part of the Michigan Natural Resources Trust Fund Grant in an amount not to exceed \$24,500. 3) authorize the Township Clerk and the Township Manager to execute any necessary documents with Laux Construction for \$8,800 for expansion of the gravel parking lot at Looking Glass River Front Park. Motion voted and carried.**

CIP Appointments **Galardi moved, Daggy seconded, to affirm the Supervisor’s appointments of Davis Seeger, Trustee Johanna Balzer, Planning Chair Bruce Keilen, and Manager Rodney Taylor to the CIP Committee. Motion voted and carried.**

Governmental Agency Right of Refusal Parcel Listing Manager Taylor reviewed his memo explaining the Township’s opportunity to acquire parcels in Auto Park Subdivision. He discussed the Township’s options regarding acquiring the properties from the State of Michigan.

**Ross moved, Daggy seconded, to authorize the Township Manager to proceed and the Township Clerk to execute any documents for the purchase of the tax foreclosed parcel 050-110-000-037-00 and 050-110-000-036-00 in the Auto Park Subdivision just west of Old US-27, plus an application fee of \$300, in which the public purpose shall be for additional green space until which time the property is sold in which the Township agrees to comply with MCL211.78m(1). Motion voted and carried.**

In-Car Camera Upgrade Kits & Budget Amdt Chief Russell explained that this item was not included in the 2014 Budget, as it was determined to get one more year out of the current equipment. However, due to recent changes in the equipment condition we need to move forward and upgrade the camera equipment as soon as possible. His memo, dated June 1, 2014, explained his work with the vendors and his recommendation to proceed with L3 Mobile Vision.

**Balzer moved, Musselman seconded, to approve the purchase and installation of new in-car police cameras from L3 Mobile Vision in the amount of \$21,716 and to approve the following budget adjustments to the 2014 budget: \$22,000 to 101-301-977-000 (Capital – Police) from 101-000-390-000 (General Fund Balance). Motion voted and carried.**

REPORTS & COMMENTS Supervisor Galardi called for Public Comment and Board Member Comments prior to the Board. going into Executive Session.

Faye Hagy, 1745 E. Clark Road, questioned what the Board would do in the event of a disruption during a public meeting. She referred to an incident that she witnessed at a Planning Commission Meeting.

Manager Taylor reported the following: the Parks and Recreation Master Plan is due to be updated, which will again be done with the City of DeWitt, and the project will be led by Planner Wittenberg; he initiated discussion regarding the CIA, their need to develop a budget; and what should be done with monies which will be received from Clinton County.

Manager Taylor noted that he will return to the Board for a decision on where to receive the monies from Clinton County for the southern tier projects.

Trustee Seeger initiated discussion regarding the Drain Commissioner's need for individuals (officials) to serve on various Board of Determination assignments. Musselman, Mosier, and Galardi indicated that those assignments might fit into their schedules.

Trustee Balzer reported that Commissioner Heideman is not present this evening because she is ill.

Clerk Mosier reported that she and Manager Taylor attended the City of DeWitt's Art Prize unveiling. She stated that this is a very nice piece, placed on Bridge Street just south of the bridge on the west side of the road.

Executive Session/  
Kazenko & E.T.  
Mackenzie Settlement  
Agreement

**Mosier moved, Seeger seconded, to enter into Executive Session at 8:15 p.m. to discuss an Attorney Client privileged communication relating to the Kazenko & E.T. MacKenzie proposed settlement agreement.**

**AYES: Balzer, Ross, Daggy, Mosier, Galardi, Seeger, Musselman**  
**NAYS: None Motion carried.**

Supervisor Galardi reconvened the meeting at 8:30 p.m.

**Mosier moved, Balzer seconded, to authorize the Township Manager and Planners to negotiate, and the Township Clerk to execute, all with consultation from the Township Attorney, a settlement agreement relating to the E.T. MacKenzie SUP 07-990005 and amended SUP 09-990002. Motion voted and carried.**

ADJOURNMENT

**Seeger moved, Musselman seconded, to adjourn the meeting at 8:35 p.m. Motion voted and carried.**

Respectfully submitted,

Diane Mosier, Clerk

Rick Galardi, Supervisor