

DeWITT CHARTER TOWNSHIP
1401 W. Herbison Road, DeWitt, MI 48820
January 23, 2017 Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 pm with the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier and Trustees: Dave Fedewa, Brian Ross, and David Seeger

MEMBERS ABSENT: Trustee Steve Musselman & Treasurer Phyllis Daggy

ALSO PRESENT Manager Rodney Taylor; Police Chief Brian Russell; Community Development Director Tory Niewiadomski, Planning Chair Bruce Keilen, County Commissioner Ken Mitchell, Dan Armentrout with the Clinton County Road Commission, Roger Marks with C2AE, and several citizens.

AGENDA **Seeger moved, Mosier seconded, to approve the Agenda, as presented. Motion voted and carried.**

CONSENT AGENDA **Seeger moved, Ross seconded, to approve the Consent Agenda which included the following: approval of Township Board Minutes of January 9, 2017; approval of General Fund Vouchers of 67014-67075 and Tax Fund Vouchers 8479-8498; and to receive and file the Draft Planning Commission Minutes of December January 3, 2017; to receive and file the Ad Hoc Grievance Committee minutes of January 16, 2017. Motion voted and carried.**

PUBLIC COMMENT None.

PRESENTATIONS Wayne Sieloff, CEO of the Capital Region International Airport Authority introduced himself and his background prior to coming to Lansing. He stated that working together, he believes the Capital Region International Airport will have a very bright future.

Herbison Road/CCRC Manager Taylor explained the partnerships for this project, which has now condensed the 3 year project into 2 years, in the Township from BR27 to the Sports Park at DeWitt Road and Herbison Road. He stated that we hope to bid the project in April of this year, construction planned for the summer, with a budget of approximates: 1.5 million to Turner Road, with Federal dollars totaling 1.2 million, CCRC at \$82K, and DeWitt Township at ½ million.

CCRC Dan Armentrout and C2AE Roger Marks answered questions from the Board, and the following were topics involved lengthy discussion: 1)the timeline, which has a tight timeframe to close Herbison to through traffic when

school dismisses until school resumes after summer break 2)crossings and markings at those crossing, which involved selecting from options, particularly at/near Rambler where pedestrian crossing will not be at an intersection 3)emergency services located on Herbison Road, and the need for police emergency vehicles and volunteer firefighters to respond to and from the Herbison Road Fire Station 4)how to communicate to the neighbors in the area about the project.

Supervisor Galardi requested additional information/justification regarding where pedestrians will be crossing Herbison Road.

COUNTY

COMMISSIONER Commissioner Ken Mitchell updated the Board on recent County business.

CORRESPONDENCE Correspondence included the following: letter from Abraham & Gaffney regarding the 2016 Audit process; Activity Report; Clinton County Township Officers Association 11/17/16 minutes; Township Committee and Commission listing; information about Vincent L. Keilen donation; Coldwell Banker 2016 4th Quarter Report; Comcast regarding price changes.

UNFINISHED BUSINESS None

NEW BUSINESS Community Development Director Niewiadomski reviewed his memo, dated Ord Amd 42.10 (Batch January 17, 2017, outlining the batch amendments for Ordinance Amendment Amendments) First 42.10.

Reading

Clerk Mosier questioned the changes to site plan review, and how those changes might affect the opportunity for public input.

Faye Hagy, 1745 E. Clark Road, stated that she does not want to see the public excluded from any process.

Mosier moved, Seeger seconded, that based on a unanimous recommendation from the Planning Commission at their meeting of December 5, 2016, and after finding that the proposed amendment has complied with the process for amending the Zoning Ordinance, to approve on First Reading Zoning Ordinance Amendment 42.10 which amends the effective timeline for variances, addresses modifications to an approved site plan, adds an administrative site plan review process, amends expansions of non-conforming structures, adds a section for corner lots and through lots, amends fences, walls, and screens in regards to corner lots and through lots,

amends swimming pool placement requirements, and amends setback requirements listed in Section 42-857 within the DeWitt Charter Township Zoning Ordinance.

AYES: Seeger, Galardi, Mosier, Ross, Fedewa

NAYS: None Motion Carried.

Election Worker Pay Clerk Mosier provided a report with proposed changes to election worker pay, and a comparison of election worker wages from the surrounding area.

Galardi moved, Ross seconded, to establish the following Election Worker Pay

Schedule, effective January 1, 2018, as follows: Chairperson hourly rate at \$13.00 per hour, Assistant Chairpersons Hourly rate at \$11.00 per hour, and Election Workers/Inspectors hourly rate to be \$10.00 per hour. Also, to establish training pay to be \$30 per Certification Training, and \$20 per training for E-Poll Book and other miscellaneous trainings. Motion voted and carried.

Valley Farms Accessible Playground Manager Taylor reviewed his memo, dated January 20, 2017, which provided an outline for moving forward with the new accessible playground at Valley Farms Park as discussed last fall. He discussed the Valley Farms Park Master Plan, and how this project fits into the plan and allows us to move forward. The partnership with Case Cares, and possible grant dollars for the project were discussed. He reviewed an outline of costs, largely estimated until figures can be more defined. A site plan of the area was also reviewed.

Ross moved, Mosier seconded, to authorize the Township Clerk to execute an agreement with Spicer Group in an amount not to exceed \$4,000 for

assistance in applying for grants related to the assessable playground at Valley Farms Park. Motion voted and carried.

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Interim Fire Chief **Seeger moved, Fedewa seconded, effective March 1, 2017, to promote Dave DeKorte to Interim Fire Chief at Grade 10 Step One of the Wage and Classification Scale, which is \$64,355.42 and authorize the Township Manager to execute an employment agreement. Motion voted and carried.**

REPORTS &
COMMENTS

Police Chief Russell reported that the camera project has come in under budget. He also reported that Officer Kolka recently received an award from East Lansing.

Community Development Director Niewiadomski updated the Board on ongoing projects in the Township

Manager Taylor reported the following: the Resolution honoring Mayor Rundborg was presented; meetings are being planned to discuss the pension unfunded liability with police union representatives.

Trustee Fedewa reported that he recently attended an MTA Training for newly election officials. He initiated a brief discussion about electronic transmission of Board packets and the use of more modern technology in conducting Board business. Manager Taylor will do some follow up on this issue in the future.

Trustee Seeger stated that he gets packet information both on paper and electronically. He stated that he prefers paper.

Trustee Ross updated the Board on happens at he Clinton County Department of Public Works.

Clerk Mosier reported that a Retirement Open House for Chief Koos will be held March 13th prior to the Board Meeting.

ADJOURNMENT

Seeger moved, Ross seconded, to adjourn at 9:00 p.m. Motion voted and carried.

Respectfully submitted,

Diane Mosier, Clerk

Rick Galardi, Supervisor