

DeWITT CHARTER TOWNSHIP  
1401 W. Herbison Road, DeWitt, MI 48820  
August 28, 2017 Board Minutes

The Regular Meeting of the DeWitt Charter Township Board was called to order by Supervisor Galardi at 7:00 pm with the Pledge of Allegiance lead by Candace Welch.

MEMBERS PRESENT: Supervisor Rick Galardi, Clerk Diane Mosier, Treasurer Phyllis Daggy, and Trustees: Dave Fedewa and Brian Ross

MEMBERS ABSENT: Trustees Steve Musselman and David Seeger

ALSO PRESENT        Manager Rodney Taylor, Interim Fire Chief Dave DeKorte, County Commissioner Ken Mitchell, and several citizens.

AGENDA                **Mosier moved, Daggy seconded, to approve the Agenda, adding Employment Consideration/Plumbing Mechanical Inspector and Clinton County Road Commission Prairie View Paving Contract under New Business. Motion voted and carried.**

CONSENT AGENDA    **Mosier moved, Daggy seconded, to approve the Consent Agenda, which included the following: approval of the Township Board Minutes of August 14, 2017; approval of General Fund Vouchers 67851-67914 and to receive and place on file the Planning Commission Draft Minutes of August 7, 2017 and the 3<sup>rd</sup> Quarter Revenue and Expenditure Report. Motion voted and carried.**

PUBLIC COMMENT    None

PRESENTATIONS     Interim Fire Chief DeKorte presented a Recognition Awards to Candace Welch, Recognition Award for her effort in reporting a brush fire. He thanked her for her quick thinking Candace Welch which assisted DeWitt Township Fire Department in containing this fire.

Supervisor Galardi congratulated Candace on behalf of the Board, noting that her behavior was very grown up for a seven year old.

COUNTY                Commissioner Mitchell reported on his recent trip to DC where County COMMISSIONERS    Commissioners communicated with the new White House Administration.

CORRESPONDENCE   Correspondence included the following: DeWitt District Library Minutes of July 13, 2017 and Clinton County Sheriff Statistics.

UNFINISHED  
BUSINESS

None

NEW BUSINESS  
Internship  
Recommendation

The Board reviewed the proposal from Clerk Mosier and Manager Taylor which outlined creating an internship program and a proposal for filling a 6 month internship position in the Clerk's Office.

**Ross moved, Fedewa seconded, to authorize the creation of an internship program, with a salary range from \$0.00 to \$18.00 per hour, depending on project needs and the experience/qualifications of the intern, with said intern qualifying for only legally required benefits such as FICA and Worker's Compensation; and to approve an adjustment to the 2017 Budget for \$3,000 to Clerk's Clerical Salary (101-215-703-000) from General Fund Balance (101-000-390-000). Motion voted and carried.**

Fire Ordinance  
Discussion

Manager Taylor and Interim Fire Chief DeKorte initiated discussion about the proposed changes to the Township's current fire/burning ordinance, soon to be titled the Fire Prevention and Protection Code. The major changes were discussed, including a proposal to ban all burning in R-6 except for allowing a recreational fire. Some of the other changes have already been implemented, and the Ordinance Amendment needs to reflect these changes, such as eliminating the expiration on each permit, and eliminating the need to call and activate the burning permit.

Manager Taylor explained the need for some public education about the changes then a First Reading will be scheduled. No action was taken.

Employee Contract  
Plumbing/Mechanical  
Inspector

Manager Taylor explained that Bruce Ballard, who has been an inspector for the Township for over 30 years, has noticed us that he is retiring. Although we anticipated his retirement, we did not expect it to be today. In anticipation, we were prepared to recommend a replacement, and have provided this information for the Board's consideration.

**Mosier moved, Daggy seconded, to authorize the Township Manager and Township Clerk to execute the Employment contract with Gregory Colley for a plumbing/mechanical inspector pending the completion of a pre-employment physical and review of the employment contract by the Township Attorney. Motion voted and carried.**

CCRC-Prairie View Paving Agreement      Manager Taylor noted that in conjunction with the Herbison Road Project he is recommending the paving of Prairie View, as the road is in significant disrepair. He also noted that the 2017 repaving projects are under budget so monies are available for this project.

**Mosier moved, Daggy seconded, to authorize the Township Clerk and Supervisor to execute the contract with the Clinton County Road Commission for paving of Prairie View in an amount not to exceed \$27,170. Motion voted and carried.**

COMMENTS      Interim Fire Chief DeKorte provided an update on the management of the multijurisdictional fire grant.

Manager Taylor reported the following: regarding the State Road property purchase discussed at the last meeting, we will need to go through the Special Use Permit process and attach this land locked parcel to an existing parcel owned by the Township; he updated the Board on a parcel on Sheridan Road that the Board expressed interest in acquiring; flu shots will be given at the Township on October 2<sup>nd</sup> for those interested; at a recent meeting with the owners of Rotunda Manufactured Home Community we were informed that a sale is being considered.

Manager Taylor initiated a brief discussion about an electronic sign recently installed within the Township.

Trustee Fedewa stated that he is pleased with the creation of an Internship Program.

ADJOURNMENT      Daggy moved, Ross seconded, to adjourn at 7:55 p.m. Motion voted and carried.

Respectfully submitted,

Diane Mosier, Clerk

Rick Galardi, Supervisor